



Sport Aircraft Association of Australia Inc. (SAAA)

ABN 65 176 969 964 Incorporation A0046510Z

MINUTES OF ANNUAL GENERAL MEETING

11:00am Saturday 26th November 2016 at the BAL Terminal, 3 Avro Street Bankstown NSW.

ATTENDEES: Rob Lawrie (Chair), Edward Seve, Richard Talbot, Tony White, Geoffrey Danes, Ian Woodhead, Lindsay Danes, Gordon Griffin, Martin Daniell, Jamie Shuts, Phil Lamb, Graham Johnston, Gary Weeks, Werner Kuerten, Megan Ogier (Secretariat)

1. *Meeting Open and Confirmation of Quorum*

The Chair opened the meeting opened 11.04am and welcomed all attendees. He confirmed a quorum was in attendance.

The Chair advised that Apologies and Proxies have been received from:

Member
Shirley Harding
Greg McFarlane
Perry McNeil
Philip Maley

Apologies received from the floor were:

Member
Andy George
John Smith
Peter Leonard
Kim Jones
Grant Farrow

Rob Lawrie noted that his term as President covered a period of 4 months during the 2015/16 financial year, and that this was a tumultuous time for the organisation, with several changes to the Council and a change to the management office at short notice. He thanked the councilors that remained on the Council during this period – Tony White, Geoff Danes, Eddie Seve and Martin Daniell for their support during this time.

He noted that the new Board looks strong and that the coming year should be a very successful one for the organisation.

Phil Lamb moved a vote of thanks to the Councilors that managed the transition, noting that this was a large workload to manage.



Business of the Meeting:

2. Confirm the minutes of the AGM held 4 September 2015 and reconvened 21 November 2015

Gary Weeks moved to accept the minutes, Richard Talbot seconded. The motion carried unanimously.

3. To receive and consider the Financial Accounts for the year ended 30 June 2016

Richard Talbot provided an overview of the financial accounts for the organisation, noting that while a loss was made, the result was better than initially anticipated.

The organisation has moved to adjust some member services such as the fuel program to reduce costs to the organisation and focus on member services that provide a tangible benefit to the majority of members. A further focus on generating membership and reducing costs will be required moving into 2017.

He advised that an explanatory letter from the auditors in relation to the treatment of a transaction between Sport Aviation Facilities and Sport Aircraft Association of Australia was included with the audited financial reports to provide comfort to the membership that this had been and is being treated appropriately and according to accepted Australian Accounting Standards.

The members discussed this and amended the motion on the table to:

To receive and accept the Audited Financial Accounts for the year ended 30 June 2016 and the explanatory note relating to the SAF gift funds.

Graham Johnson moved to accept the minutes, Werner Kuerten seconded. The motion carried unanimously.

Tony White gave a vote of thanks to the Treasurer for his service.

4. Election of National Councilors

Nominations were received from:

1. Tony White
2. Peter Leonard
3. John Smith
4. Andy George
5. Geoff Danes
6. Kim Jones
7. Gary Weeks
8. Martin Daniell
9. Grant Farrow

As the nominations received were equal to the positions available, the nominees were duly elected.



The positions were vacated by the incumbent council members.

5. Election of office bearers from elected National Councilors

The nominations received for the Executive positions were:

- President – Tony White
- Vice President – Peter Leonard
- Secretary – John Smith

No nomination was received for Treasurer; the new Council had approached Andy George to canvass his interest in the role. He had indicated he would accept this role and it was proposed that his nomination also be approved at the Annual General Meeting. The members agreed to accept this nomination.

The final nominations received for the Executive positions were:

- President – Tony White
- Vice President – Peter Leonard
- Secretary – John Smith
- Treasurer – Andy George

As the nominations received were equal to the positions available, the nominees were duly elected to the executive.

The new Council have also commenced working on a Business Plan for the organisation and this will be circulated to the membership.

6. Appointment of the auditor for year ending 30 June 2017

It was proposed that Ryan and Rankmore be appointed as the auditor for the 2016/17 year. They have been the incumbent for SAAA and have supported the organisation during the year in relation to queries from members.

The council had reviewed a quotation from another audit firm as due diligence and to ensure pricing is appropriate.

Tony White moved to appoint Ryan and Rankmore as auditor for the 2016/17 year, Phil Lamb seconded the motion. The motion carried unanimously.

Special Resolution:

6. Special Resolutions

The Special Resolution was presented to the members and an overview of the purpose for the changes outlined. The changes are primarily proposed to support the new Business Plan, allow for affiliations



with like-minded organisations and to recognize Chapters as members, recognizing their importance to the SAAA.

RESOLUTION: that the members review and accept the proposed amendments to the Rules of the Association.

The members voted on the resolution (including proxies); 16 members were in favour of the motion, 2 members were against. The motion carried.

RESOLUTION: that the Rules of the Association be updated and lodged with the relevant authorities.

The members voted on the resolution (including proxies); 16 members were in favour of the motion, 2 members were against. The motion carried.

7. Other Business

The members discussed the importance of expanding the membership and nurturing and growing the Chapters. The changes to the Constitution would likely not have significant impact on the Chapters; the Council have no intention to make changes to the way Chapters operate, the feeling is that the organisation needs to better equip Chapters to assist them with increasing their engagement with their communities, especially young people, and therefore generate members.

Affiliate memberships were also discussed, noting that this can also contribute to membership and services.

Building membership retention strategies to maintain members once their aircraft is built was also highlighted as being of key importance.

6. Meeting closed 12.07pm

The Chair thanked all attendees for coming and wished the new Council well. He encouraged all members to support their council and reminded them that they are all volunteers and if well supported, they can achieve a lot for the organisation.

Thank the attendees for coming and wished the new national council. Chair encouraged members to support the council reminding them that they are volunteers and if they are supported they can achieve a lot on behalf of members.